

Aberfoyle Park High School Enrolment Policy

Overview

Aberfoyle Park High School (APHS) is committed to providing a high-quality education to students. This enrolment policy outlines the procedures and guidelines for the admission of students to Aberfoyle Park High School. This includes enrolment of students who reside outside the school zone, at the Principal's discretion.

This policy aims to:

- Identify children eligible to be enrolled in a government school and outline compulsory requirements for children and young people being enrolled in government primary and secondary school
- Make sure school practices in relation to enrolments are equitable and inclusive of all South Australian children and young people

All compulsory school age children or young people can enrol in a government school provided the child or young person resides in South Australia, and:

- Has Australian citizenship or permanent residency, or
- Is a student with a relevant specified visa or Immicard

More information regarding specific enrolment criteria can be found at the Department for Education Enrolment at *School and Preschool Enrolment Policy* and *DfE Placement procedure*: <https://www.education.sa.gov.au/parents-and-families/enrol-school-or-preschool>

Aberfoyle Park High School has an approved school zone. A school zone is a bounded geographic area surrounding a school from which the school accepts its core intake of students. Information about school zones can be found: <https://www.education.sa.gov.au/parents-and-families/enrol-school-or-preschool/find-a-school-zone-or-preschool-catchment-area>

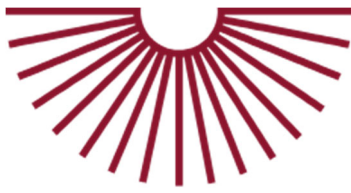
When a school has a zone, the school ensures enough spaces are available to cater for demand from students living inside their school zone. ***Children residing within the school zone are guaranteed a place.***

Priority Enrolment

1. Students residing within the designated school zone will be given priority for enrolment at Aberfoyle Park High School.
2. Siblings of current APHS students will receive preferential consideration for enrolment, regardless of their place of residence. The exception is for IGNITE siblings students who are out of zone.
3. The enrolment process will follow all relevant state and federal laws, regulations, and policies.

Enrolling Students outside the School Zone

1. Aberfoyle Park High School recognises that there may be exceptional circumstances where students residing outside the designated school zone may seek enrolment.
2. The Principal has the discretion to accept a limited number of students from outside the school zone, considering the following factors:
 - a. The availability of spaces within the requested year level.
 - b. Any other relevant considerations deemed appropriate by the Principal.
3. The Principal will review all applications on a case-by-case basis, in consultation with the relevant school staff, as required.



Aberfoyle Park High School

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Application Process

1. Students seeking enrolment at Aberfoyle Park High School must complete the standard application form provided by the Department for Education. Both parents must sign the application, unless a court order is in place indicating one parent is the sole guardian.
2. The application form must be accompanied by any supporting documentation requested by the school, such as academic records, behaviour reports, and references. Families must supply all information and documentation requested in a timely manner, to verify their child's full name by providing one of the following:
 - The child's birth certificate or extract
 - A passport, or travel document such as a visa, citizenship certificate or ImmiCard
 - Centrelink documentation stating the child's name and date of birth.
 - Residential address/s for the child, two forms of proof.
 - Any other information as requested (for example immunisation records, court orders, intervention orders and parenting plans)
 - Parents/caregivers must disclose any court orders including parenting, recovery, or intervention orders, which detail matters that should be taken into account by a school when enrolling a child.
 - Details of any school or approved learning program and information relating to the academic progress in which their child was previously, or is currently enrolled.
3. The decision of the principal regarding enrolments of students who reside outside the school zone is final and not subject to appeal.

Notification of Enrolment Decision

1. All applicants, whether residing within or outside the designated school zone, will be notified via email of the enrolment decision.
2. Successful applicants will receive a phone call to invite them in for an enrolment.
3. The parent(s) / caregiver(s) and student will then meet with the Wellbeing Leader to complete the enrolment process.

Ongoing Obligations

Students enrolled at Aberfoyle Park High School, including those admitted outside the school zone, must comply with the school's policies, procedures, and expectations. Students are expected to uphold the school values.

Review and Amendments

1. This enrolment policy will be reviewed periodically to ensure its effectiveness and compliance with relevant Department for Education policy
2. Amendments to the enrolment policy will be made in accordance with the school's governance and consultation processes.